

# ACTIVITIES RISK ASSESSMENT



<b>ACTIVITY/EVENT:</b>	<b>DATE:</b>
<b>PARTICIPANTS:</b>	<b>ASSESSOR:</b>

ACTIVITY	HAZARDS TO HEALTH & SAFETY	RISKS	RISK LEVEL	RISK PRECAUTIONS	RISK LEVEL ACHIEVED	FURTHER ACTIONS REQUIRED
<b>1</b>  Walking to areas of interest	Persons becoming separated from party	Risk of losing group members	H	- Pre-arranged meeting points agreed at arrival to place - Wear a uniform or agreed colours in order to be easily recognisable	L	Phone number distributed to group on paper and stored in phones to call upon separation
	Crowded areas					
	Interface with traffic	Road traffic accident leading to serious injury/death	H	- Only recognised walkways used - On roads, walk facing onward traffic, single-file - Cross in an appropriate area	L	
	Interface with public	Theft, assault	H	- Valuable possessions kept to minimum, mobile phones stored out of sight	L	
	Walking on uneven ground	Strains, sprains, cuts, bruises	M	- Wear suitable footwear	L	
	Adverse weather conditions (heat, cold, snow/ice, rain, storms)	Colds, flu, sunstroke, sunburn, dehydration, exhaustion, hypothermia	M	- Obtain weather forecast pre-visit and dress accordingly with sunscreen, hats and/or glasses as necessary	L	Report damaged walkways to Council
<b>2</b>  Walking around the site/area	Lack of knowledge on area	Party getting lost or disorientated	M	- Tour of site upon arrival, briefed to report to central location if lost	L	
	General environmental conditions e.g. grasses, plants, insects, animals	Allergic reaction to plants/insects (bites and stings) for those susceptible	H	- Emergency medication taken as prescribed, party aware of emergency procedures and possibilities	L	
<b>3</b>  Travel in minibus	The vehicle, Driver and other road users	Road traffic accidents leading to serious injury, death	M	- Licensed and current Driver - Vehicle maintained, in-service and pre-user checks completed - Highway Code adhered to - Seat belts fitted and worn whilst vehicle is moving	L	

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	Driver fatigue	Cramps, aches, pains and/or falling asleep whilst driving	H	- Route pre-planned for adequate Driver and toilet breaks - Regular breaks taken or two drivers used for longer journeys	L	- Driver to take additional breaks if tired
	Passengers standing up/moving whilst vehicle is in motion	Risk of minor injury through passengers falling over and making contact with internal fixtures or other passengers	H	- Fitted seatbelts are worn by passengers at all times whilst the vehicle is moving	L	- System for communicating with Driver from seats
	Opening of doors whilst vehicle in motion	Risk of sustaining serious injuries falling through open doors	H	- Child-lock devices activated	L	- Students supervised where possible, or journey terminated upon inappropriate behaviour
	Opening of windows and throwing objects whilst vehicle in motion	Risk of injury to pedestrians, animals and other road users	H	- Window restrictors used	L	- Journey terminated upon inappropriate behaviour
4 Travel by train	Delays/cancellations of public transport	Stress, consequences for persons being picked up from end location	M	- Transport times checked at regular intervals - Phone tree system in operation where deemed necessary	L	
	Movement of persons whilst train in motion	Risk of minor injury to person through contact with internal fixtures or passengers	H	- Passengers to sit in seats wherever possible, or to hold onto appropriate handholds for stability	L	
	De-railment	Minor to severe injury or death	H		H	
	Falling from the platform	Minor to severe injury or death from contact with live rails or trapping between platform and train	H	- Passengers encouraged to stand clear of the platform edge and are supervised whilst on platform	L	

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	Doors closing whilst embarking or disembarking	Separation of passengers and/or party members left at platform	H	- Passengers supervised at strategic locations within the party	L	- Instructions given in advance as to stay at platform or to join next available train  - Phone number distributed to group on paper and stored in phones to call upon separation
<b>5</b> Accessing buildings	Not knowing emergency procedures for building	Panic, burns, death	M	- Tour of site and rehearsal of emergency procedures on arrival - Awareness of safety notices and appropriate behaviour around Frontier site	L	Emergency procedures explained and acknowledge on pre-visit
<b>6</b> Outdoor sports and/or play equipment	Equipment use (including falls from height and limb entrapments)	Cuts, bruises, broken bones, amputation, head injuries, death	M	- Equipment is fitted, installed and/or despatched in compliance with all British and European standards - Equipment is visibility inspected for suitability and task worthiness before use - Persons of the age range equipment is designed for use only - Competent person(s) supervise use of equipment - Equipment warning signs are adhered to during use - Verbal warnings and disciplinary system followed for inappropriate use of equipment	L	Emergency procedures explained and acknowledged on pre-visit
	Use of equipment by children of an unsuitable age	Cuts, bruises, broken bones, head injuries, death	M	- Communication with appropriate adults where persons are informed that equipment should not be used - Use of equipment supervised	L	
	Wet weather	Cuts, bruises, broken bones, head injuries, death	M	- Preparation for use of equipment is undertaken (e.g. excess mud and moisture removed)	L	

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	Collision with moving and/or non-moving items of play equipment	Cuts, bruises, broken bones, head injuries, death	M	- Equipment is not allowed to become overcrowded - Persons supervised where deemed necessary	L	
	Cleanliness and litter (faeces, broken glass, needles etc.)	Cuts, bruises, infections	H	- Competent person carries out before use inspections and takes any appropriate action before permitting use of equipment - Equipment in contact with foreign bodies is not used until cleaned to an acceptable standard	L	- Faeces may need to be removed and cleaned by a Professional and deposit reported to property owner
	Planting (trees, bushes etc.)		M	- Loose materials are visually and physically checked for foreign bodies and possibility of displacement	L	
<b>Miscellaneous:</b>  <b>7</b>						

**RISK NUMBERS IDENTIFIED:**

To the best of my knowledge and judgement, I have identified and minimised all risks that we may encounter through the duration of our activity. I will endeavour to pre-empt and minimise additional risks as they occur throughout our activity. **ASSESSOR SIGNATURE:** \_\_\_\_\_